



GUILDFORD
BOROUGH

James Whiteman
Managing Director

www.guildford.gov.uk

Contact:

James Dearling,
Overview and Scrutiny Manager
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24 February 2020

Dear Councillor,

Your attendance is requested at a meeting of the **OVERVIEW AND SCRUTINY COMMITTEE** to be held in Council Chamber, Millmead House, Millmead, Guildford, Surrey GU2 4BB on **TUESDAY, 3 MARCH 2020** at **7.00 pm**.

Yours faithfully,

James Whiteman
Managing Director

MEMBERS OF THE OVERVIEW AND SCRUTINY COMMITTEE

Chairman: Councillor Paul Spooner
Vice-Chairman: Councillor James Walsh

Councillor Colin Cross
Councillor Graham Eyre
Councillor Liz Hogger
Councillor Tom Hunt
Councillor Steven Lee

Councillor Masuk Miah
Councillor John Redpath
Councillor Tony Rooth
Councillor Deborah Seabrook
Councillor Patrick Sheard

Authorised Substitute Members

For the Overview and Scrutiny Committee, there is no limit on the number of substitute members for each political group on the Council.

QUORUM: 4

WEBCASTING NOTICE

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014. The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Committee Services.



Guildford Borough Council
Millmead House, Millmead, Guildford, Surrey GU2 4BB

THE COUNCIL'S STRATEGIC FRAMEWORK

Vision – for the borough

For Guildford to be a town and rural borough that is the most desirable place to live, work and visit in South East England. A centre for education, healthcare, innovative cutting-edge businesses, high quality retail and wellbeing. A county town set in a vibrant rural environment, which balances the needs of urban and rural communities alike. Known for our outstanding urban planning and design, and with infrastructure that will properly cope with our needs.

Three fundamental themes and nine strategic priorities that support our vision:

- | | |
|---------------------|--|
| Place-making | Delivering the Guildford Borough Local Plan and providing the range of housing that people need, particularly affordable homes |
| | Making travel in Guildford and across the borough easier |
| | Regenerating and improving Guildford town centre and other urban areas |
| Community | Supporting older, more vulnerable and less advantaged people in our community |
| | Protecting our environment |
| | Enhancing sporting, cultural, community, and recreational facilities |
| Innovation | Encouraging sustainable and proportionate economic growth to help provide the prosperity and employment that people need |
| | Creating smart places infrastructure across Guildford |
| | Using innovation, technology and new ways of working to improve value for money and efficiency in Council services |

Values for our residents

- We will strive to be the best Council.
- We will deliver quality and value for money services.
- We will help the vulnerable members of our community.
- We will be open and accountable.
- We will deliver improvements and enable change across the borough.

AGENDA

ITEM NO.

1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**

2 **LOCAL CODE OF CONDUCT AND DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS**

In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any Disclosable Pecuniary Interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

3 **MINUTES** (Pages 5 - 28)

To confirm the minutes of the Committee meetings held on 14 January 2020 and 4 February 2020.

4 **LEAD COUNCILLOR QUESTION SESSION**

A question session with Councillor Angela Goodwin, the Lead Councillor for Housing, Access and Disability, Homelessness.

Councillor Goodwin's areas of responsibility: To cover policies on and support for: Housing & Council tax benefits, Monitoring & enforcing housing standards, the implementation of Universal credit, internal Housing services, Housing strategy development: North Downs Housing, Assessment of housing need, council housing & tenant services, housing advice and homelessness.

Includes working with these stakeholders: Private rented sector, private sector delivery, registered social landlords, housing association liaison, homeless support providers.

5 **ICT REFRESH PROJECT REVIEW** (Pages 29 - 62)

6 **AN UPDATE ON THE IMPLEMENTATION OF FUTURE GUILDFORD** (Pages 63 - 88)

7 **MATTERS OUTSTANDING FROM PREVIOUS MEETINGS** (Pages 89 - 90)

8 **OVERVIEW AND SCRUTINY WORK PROGRAMME** (Pages 91 - 98)

To agree the draft Overview and Scrutiny work programme.

Please contact us to request this document in an alternative format